

CONFIDENTIAL

10 July 1957

MEMORANDUM FOR: Assistant Chief for Field Training

SUBJECT: Maximum Enrollment, Operations Familiarization Course

1. The current stated capacity of the Operations Familiarization Course is sixty students per class. I do not know the basis upon which this maximum enrollment was calculated, but it would appear that arena capacity was the determining factor.

2. I urge that the stated capacity be reduced to forty-eight students. Although the arena can accomodate sixty students, the arena is only one of the facilities having bearing on class size. Of equal importance, is the capacity of the discussion or study rooms. When we were preparing to handle a tentative enrollment of fifty-one students for OFC No. 9, we found it impossible to place more than twelve students in a discussion room, still retaining the seminar seating arrangement, and permitting the students adequate work space. We have four discussion rooms.

3. It would appear that reducing the course capacity would work no hardship on those desiring to enroll. The largest actual enrollment we have had for any running of the course was forty-seven students. The average enrollment has been thirty-six. OFC No. 1 was scheduled in two three-week increments and therefore is omitted from these data.

25X
[Redacted]
Chief Instructor
Operations Familiarization Course

669
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NO CHANGE in CLASS.
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